HKUDAA Alumni Jobsite

About the Alumni Jobsite

The **HKUDAA Alumni Jobsite** is hosted by The University of Hong Kong Dental Alumni Association (HKUDAA) on its website, courtesy of the Knowledge Transfer Unit of the Faculty of Dentistry, The University of Hong Kong, as a free service, for alumni of the HKU Faculty of Dentistry only. The site allows Faculty alumni to advertise job vacancies directly to each other, but related only to alumni clinics or practices. Jobs related to charities, government, universities, and professional organisations may also be allowed; otherwise, no third parties or non-job-related services or advertising/marketing are allowed. The HKUDAA will vet applications, verify alumnus/a status, and determine web posting times and arrangements.

Advertising procedures

(1) PLACING AN AD:

Please e-mail <u>dentktu@hku.hk</u> the following information:

Name of alumnus/a:

Degree/s and graduation year/s:

Job being advertised: (This will be proofread for typos but posted as is: up to 100 words, describing the job nature/area, title and workplace, qualifications/experience needed, salary/benefits, start date, duration, application deadline as appropriate, a statement to the effect that collected information will be used for this recruitment only)

Contact method: (Please create a new e-mail account and/or use a company account and/or supply a company telephone number if possible; the HKUDAA is not responsible for any subsequent replies, including spamming or unwanted calls or junk mail depending on the contact details supplied)

For HKUDAA verification:

Contact e-mail:

Telephone number:

The advertising request received by the HKU Faculty of Dentistry will be forwarded to the HKUDAA for vetting and alumnus/a status verification, as well as spell-checking and determination of posting duration and Ad Number. The content of the Ad will not be verified by the HKUDAA.

(2) ANSWERING AN AD:

Please follow the response method stated in the Ad, quoting the Ad Number.

Please e-mail dentktu@hku.hk if you have any queries.

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Dentists who are seeking work are strongly advised to ensure advertised enterprises conform to DRO regulations. Dentists should insert in their contracts of employment a clause to make it a condition of the contract of employment that the majority of the directors of the company carrying on the business should be dentists. It is also dentists' duty to prevent themselves from working in any unlawful enterprise.